

ADMINISTRATION COMMITTEE

AGENDA

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ACTIONS

JANUARY 9, 2003

1.0 CALL TO ORDER

2.0 PUBLIC COMMENT PERIOD -- Members of the public desiring to speak on an agenda item, or agenda items not on the agenda, but within the purview of this committee, must notify the Secretary and fill out a speaker's card prior to speaking. A speaker's card must be turned in before for the meeting is called to order. Comments will be limited to three minutes. The Chair may limit the total time for comments to twenty (20) minutes.

3.0 CONSENT CALENDAR

3.1 Approval Items

3.1.1 Approval of December 5, 2002 Minutes Attachment

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3.1.2 Contracts RC Attachment

- Parson Brinkeroff
- The C2 Group

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3.1.3 Sponsorship Request for the Western States Freight Summit Attachment

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NARC in collaboration with CALCOG is requesting funding from SCAG and other COGs to sponsor a Freight Summit in April 2003.

Recommended Action: Authorize a General Fund Expenditure of \$3,000

3.1.4 AMPO 2002-2003 Membership Dues Attachment

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Recommended Action: Approve Annual Membership

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<u>Consent Calendar Approval Items – Cont'd</u>		
3.1.5 <u>Approve SCAG Concurrence Designated Recipients of FTA Urbanized Area Formula funds for Census 2002 Newly Identified Urbanized Area over 200,000 in population in the SCAG Region</u> Attachment	25	
Recommended Action: Approve		
3.1.6 <u>FY 2002-2003 NARC Membership Dues</u> Attachment	35	
Recommended Action: Approve		
3.2 <u>Receive & File</u>		
3.2.1 <u>Contracts/Purchase Orders \$5,000 - \$25,000 (Info Only)</u> RC Attachment	39	
<u>Purchase Orders</u>		
<ul style="list-style-type: none">• Parsons Brinkerhoff• The C2 Group		
3.2.3 <u>Conflict of Interest Listing (Info Only)</u> RC Attachment	41	
4.0 <u>ACTION ITEMS</u>		
4.1 <u>Administration Committee Report</u>		Mayor Dixon, Chair
4.1.1 <u>Approve FY 02-03 Indirect Cost Budget & Update of Budget Amendment #1 Mailed Separately</u>		Bert Becker, CFO
Recommended Action: Approve		

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<u>Administration Committee Report – Cont'd</u>		
4.1.2 <u>SCAG 2003 Legislative Program Attachment</u>	43	
Gov't Affairs staff has developed SCAG's annual Legislative Program outlining federal & state legislative goals for 2003.		
Recommended Action Approve		
4.1.3 <u>Service Agreement with the Antelope Valley Transit Authority</u> Mailed Separately		
Recommended Action: Authorize staff to negotiate a service agreement for providing a Transit Trip Itinerary Planning System.		
5.0 <u>INFORMATION ITEMS</u>		
5.1 <u>Monthly Financial Report Attachment</u>	102	Bert Becker Chief Financial Officer (CFO)
The CFO provides a report, which reflects Financial status and cash flow, General Fund Expenditure status and, on a quarterly basis a report on membership dues.		
5.2 <u>Progress Report and Update on the Status of Transportation Information Services: Transtar / Rideshare and Commuter Web Services Attachment</u>	113	
6.0 <u>COMMENT PERIOD</u>		
Any Regional Council member or staff desiring to comment on items not covered on the agenda may do so at this time. Comments should be limited to three minutes.		
7.0 <u>ADJOURNMENT</u>		
The next meeting is scheduled for Thursday, February 6, 2003		